## PHA 5-Year and Annual Plan

## U.S. Department of Housing and Urban Development Office of Public and Indian Housing

OMB No. 2577-0226 Expires 4/30/2011

1.0	PHA Information PHA Name: PHA Type: Small High PHA Fiscal Year Beginning: (MM/YYYY):	Performing	☐ Standard	PHA Code: PHOW (Section 8)		
2.0	Inventory (based on ACC units at time of F Number of PH units:	Y beginning i		CV units:		
3.0	Submission Type  5-Year and Annual Plan	Annual I	Plan Only	5-Year Plan Only		
4.0	PHA Consortia	HA Consortia	a: (Check box if submitting a joi	nt Plan and complete table be	elow.)	
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Uni Program PH	ts in Each
	PHA 1: PHA 2:				rn	нсу
5.0	PHA 3: 5-Year Plan. Complete items 5.1 and 5.2 on	ly at 5-Year I	Plan update.			
5.1	Mission. State the PHA's Mission for serving jurisdiction for the next five years:		•	z, and extremely low income	families in the F	PHA's
5.2	Goals and Objectives. Identify the PHA's clow-income, and extremely low-income fam and objectives described in the previous 5-Y	ilies for the n				
6.0	PHA Plan Update  (a) Identify all PHA Plan elements that have  (b) Identify the specific location(s) where the elements, see Section 6.0 of the instruction	ne public may			nplete list of PE	IA Plan
7.0	Hope VI, Mixed Finance Modernization o Programs, and Project-based Vouchers.				Housing, Home	eownership
8.0	Capital Improvements. Please complete Pa	arts 8.1 throug	gh 8.3, as applicable.			
8.1	Capital Fund Program Annual Statement complete and submit the Capital Fund Prog open CFP grant and CFFP financing.					
8.2	Capital Fund Program Five-Year Action Program Five-Year Action Plan, form HUD for a five year period). Large capital items r	-50075.2, and	l subsequent annual updates (on	a rolling basis, e.g., drop cur		
8.3	Capital Fund Financing Program (CFFP)  Check if the PHA proposes to use any po- finance capital improvements.	ortion of its Ca	apital Fund Program (CFP)/Rep	lacement Housing Factor (RI	HF) to repay deb	ot incurred to

9.0	Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.
9.1	Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.
10.0	Additional Information. Describe the following, as well as any additional information HUD has requested.
	(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.
	(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"
11.0	Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following
	documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is

- 11.0 Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.
  - (a) Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations (which includes all certifications relating to Civil Rights)
  - (b) Form HUD-50070, Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)
  - (c) Form HUD-50071, Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)
  - (d) Form SF-LLL, Disclosure of Lobbying Activities (PHAs receiving CFP grants only)
  - (e) Form SF-LLL-A, Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)
  - (f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.
  - (g) Challenged Elements
  - (h) Form HUD-50075.1, Capital Fund Program Annual Statement/Performance and Evaluation Report (PHAs receiving CFP grants only)
  - (i) Form HUD-50075.2, Capital Fund Program Five-Year Action Plan (PHAs receiving CFP grants only)

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

**Privacy Act Notice.** The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

## **Instructions form HUD-50075**

**Applicability**. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

### 1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

### 2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

### 3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

### 4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

#### 5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

- **5.1 Mission**. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.
- **5.2** Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.
- 6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:
  - (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
  - (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

 Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures. Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

- 2. Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
- Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
- 4. Operation and Management. A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
- Grievance Procedures. A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
- 6. Designated Housing for Elderly and Disabled Families. With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: 1) development name and number; 2) designation type; 3) application status; 4) date the designation was approved, submitted, or planned for submission, and; 5) the number of units affected.
- 7. Community Service and Self-Sufficiency. A description of: (1) Any programs relating to services and amenities provided or offered to assisted families; (2) Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; (3) How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. (Note: applies to only public housing).
- 8. Safety and Crime Prevention. For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

- Pets. A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
- 10. Civil Rights Certification. A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
- 11. Fiscal Year Audit. The results of the most recent fiscal year audit for the PHA.
- 12. Asset Management. A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
- 13. Violence Against Women Act (VAWA). A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.
- Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers
  - Hope VI or Mixed Finance Modernization or Development. 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm

  - (b) Demolition and/or Disposition. With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at:

http://www.hud.gov/offices/pih/centers/sac/demo\_dispo/index.c

**Note:** This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.

Conversion of Public Housing. With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/conversion.cfm

- (d) Homeownership. A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) Project-based Vouchers. If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.
- 8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.
  - 8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the Capital Fund Program Annual Statement/Performance and Evaluation Report (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:
    - (a) To submit the initial budget for a new grant or CFFP;
    - To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
    - To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the Capital Fund Program Annual Statement/Performance and Evaluation (form HUD-50075.1), at the following times:

- At the end of the program year; until the program is completed or all funds are expended;
- When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
- Upon completion or termination of the activities funded in a specific capital fund program year.

## 8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the Capital Fund Program Five-Year Action Plan (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

- portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:
- $\underline{http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm}$
- 9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).
  - 9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).
- **10.0** Additional Information. Describe the following, as well as any additional information requested by HUD:
  - (a) Progress in Meeting Mission and Goals. PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).
  - (b) Significant Amendment and Substantial Deviation/Modification. PHA must provide the definition of "significant amendment" and "substantial deviation/modification". (Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. (Note: Standard and Troubled PHAs complete annually).
- 11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.
  - (a) Form HUD-50077, PHA Certifications of Compliance with the PHA Plans and Related Regulations
  - (b) Form HUD-50070, Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)
  - (c) Form HUD-50071, Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)
  - (d) Form SF-LLL, Disclosure of Lobbying Activities (PHAs receiving CFP grants only)
  - (e) Form SF-LLL-A, Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)
  - (f) Resident Advisory Board (RAB) comments.
  - (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
  - (h) Form HUD-50075.1, Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only). See instructions in 8.1.
  - (i) Form HUD-50075.2, Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only). See instructions in 8.2.

## Cabool Housing Authority Domestic Abuse Policy

Resol	lution	#	

## **VIOLENCE AGAINST WOMEN ACT (VAWA)**

## **BACKGROUND:**

The Violence Against Women and Justice Department Reauthorization Act of 2005 protects tenants and family members of tenants who are victims of domestic violence, dating violence, or stalking from being evicted or terminated from housing assistance based on acts of such violence against them. These provisions apply to both public housing agencies administering public housing and Section 8 programs and to owners renting to families under Section 8 rental assistance programs.

In general, the law provides in part that criminal activity directly relating to domestic violence, dating violence, or stalking, engaged in by a member of a tenant's household or any guest or other person under the tenant's control, shall no be cause for termination of assistance, tenancy, or occupancy rights if the tenant or an immediate member of the tenant's family is the victim or threatened victim of that abuse.

The law also provides that an incident or incidents of actual or threatened domestic violence, dating violence, or stalking will not be construed as serious or repeated violations of the lease by the victim or threatened victim of that violence and will not be "good cause" for termination of the assistance, tenancy, or occupancy rights of a victim of such violence.

## CERTIFICATION OF DOMESTIC VIOLENCE, DATING VIOLENCE OR STALKING:

Among other requirements, Sections 606 and 607 of VAWA add certification and confidentiality provisions that allow for PHAs, owners, or managers responding to an incident or incidents of actual or threatened domestic violence, dating violence, or stalking that may affect a tenant's participation in the housing program to request in writing that an individual complete, sign and submit, within 14 days of the request, a HUD-approved certification form. On the form, the individual certifies that he/she is a victim of domestic violence dating violence, or stalking and that the incident or incidences in question are bona fide incidence of such actual or threatened abuse. On the certification form, the individual shall provide the name of the perpetrator.

In lieu of a certification form, or in addition to the certification form, a tenant may provide to PHAs, managers or owners;

- (1) a Federal, State, tribal, territorial, or local police record or court record;
- (2) documentation signed and attested to by an employee, agent or volunteer of a victim service provider, an attorney or a medical professional, from whom the

victim has sought assistance in addressing domestic violence, dating violence or stalking, or the effects of abuse, in which the professionals attests under penalty of perjury (28 U.S.C. 1746) to the professional's belief that the incident or incidents in question are bona fide incidents of abuse, and the victim of domestic violence or stalking has signed or attest to the documentation.

An owner or PHA is not required to demand that an individual produce official documentation or physical proof of an individual's status as a victim of domestic violence, dating violence, sexual assault, or stalking in order to receive the protections of VAWA.

Note that, a PHA owner, or manager, at their discretion, may provide assistance to an individual based solely upon the individual's statement or other corroborating evidence.

If the individual does not provide the form HUD-50066 or the information that may be provided in lieu of the certification by the 14<sup>th</sup> business day or any extension of that date provided by the PHA, owner or manager, none of the protections afforded to the victim will apply. The PHA, owner, or manager would therefore be free to evict, or to terminate assistance, in the circumstances authorized by otherwise applicable law and lease provisions.

## **DEFINITION:**

**Domestic Violence**: Includes felony or misdemeanor crimes of violence committed by a current or former spouse of the victim, by a person with whom the victim shared a child in common, by a person who is cohabitated with or has cohabitated with the victim as a spouse, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

## **Dating Violence:** Violence committed by a person:

- (A) who is or has been in a social relationship of a romantic or intimate nature with the victim; and
- (B) where the existence of such a relationship shall be determined based on a consideration of the following factors:
  - (i) the length of the relationship;
  - (ii) the type of relationship; and
  - (iii) the frequency of interaction between the persons involved in the relationship.

**Stalking:** To follow, pursue, or repeatedly commit acts with the intent to kill, injure, harass, or intimidate; or to place under surveillance with the intent to kill, injure, harass, or intimidate another person; and in the course of, or as a result of, such following,

pursuit, surveillance, or repeatedly committed acts, to place a person in reasonable fear of the death of, or serious bodily injury to, or to cause substantial emotional harm to

- (i) that person;
- (ii) a member of the immediate family of that person; or
- (iii) the spouse or intimate partner of that person.

**Immediate Family Member:** a spouse, parent, brother or sister, or child of the person, or an individual to whom that person stands in loco parentis (in place of a parent); or any other person living in the household of that person and related to that person by blood or marriage.

## **NOTICE AND CONFIDENTIALITY:**

All information provide to a PHA, manager, or owner relating to the incident(s) of domestic violence, including the fact that an individual is a victim of domestic violence, dating violence, or stalking, must be retained in confidence by the PHA, manager, or owner, and must neither be entered into any shared database nor provided to a related entity, except to the extent that the disclosure is

- (i) requested or consented by the individual in writing;
- (ii) required for use in an eviction proceeding or termination of assistance; or
- (iii) otherwise required by applicable law.

The HUD approved certification form provides notice to the tenant of the confidentiality of the form and the limits thereof.

VAWA requires that PHAs, managers, or owners must notify tenants of their rights under VAWA and their right to confidentiality and limits thereof.

**THEREFORE**, the Cabool Housing Authority takes the position that if an applicant or participant is or has been a victim of domestic violence, dating violence, sexual assault, or stalking as previously defined, that this shall not be an appropriate basis for denial or termination of program assistance, if the victim of such violence otherwise qualifies for assistance or admission.

The CHA will provide notice to tenants under the Section 8 and Public Housing Programs of their rights under VAWA, including their right to confidentiality and the limits thereof, and to landlords of their rights and obligations under the Violence Against Women Act.

The provisions of this policy will be incorporated into the Cabool Housing Authority's Admission and Continued Occupancy Policy and the Administration Plan.

## Public Hearing December 27, 2011 6 pm Cedar Bluff Community Room

Open public hearing: with the following in attendance, Carla Johnson, Kim Elliott, Florence Cartwright, Eric Hemsath, and Glen Mckean.

Explanation: the purpose of the public hearing is to discuss the items in the 2011 annual plan.

Comments: there were no comments from attendees, all were in agreement with the annual plan.

Close public hearing:

# RAB MEETING December 23, 2011 1 pm Cedar Bluff Community Room

Call to order: The meeting was called to order with 23 in attendance.

Explanation: The reason for the meeting is to discuss the items in the 2011 annual plan.

Discussion: A short discussion took place with all those attending in agreement with the annual plan. The only comment was that they would like us to consider dish washers as a future project.

Adjournment: The meeting was adjourned

Annual-Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and **Capital Fund Financing Program** 

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Amount of line 20 Related to Security – Soft Costs	Amount of line 20 Related to Section 504 Activities	Amount of line 20 Related to LBP Activities	Amount of Annual Grant: (sum of lines 2 – 19)	1502 Contingency (may not exceed 8% of line 20)	Payment	1301 Collateralization of Debt Service paid by the PHA	1499 Development Activities	cation Costs	1492 Moving to Work Demonstration	tion	1475 Non-dwelling Equipment	1470 Non-dwelling Structures	1465.1 Dwelling Equipment—Nonexpendable	1460 Dwelling Structures	provement	quisition	nd Costs	1415 Liquidated Damages		1410 Administration (may not exceed 10% of line 21)	1408 Management Improvements	1406 Operations (may not exceed 20% of line 21) 3	<sup>2</sup> P Funds		Summary by Development Account	pe of Grant Original Annual Statement   Reserve for Disasters/Emergencies   Performance and Evaluation Report for Period Ending: 03/31/2010			
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<sup>&</sup>lt;sup>1</sup> To be completed for the Performance and Evaluation Report.
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>&</sup>lt;sup>4</sup> RHF funds shall be included here.

Annual-Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part I	Part I: Summary					
PHA Name:		Grant Type and Number Capital Fund Program Gra	Grant Type and Number Capital Fund Program Grant No: MO36P20950109	1109 Replacement Housing Factor Grant No:		FFY of Grant: 2009
Caboo	Cabool Housing Authority	Date of CFFP:	).			FFY of Grant Approval: 2009
Type o	Type of Grant □Original Annual Statement □Reserve for Disasters/Emergencies	isasters/Emer		Revised Annual Statement (revision no:	)n no: )	
Peri	Performance and Evaluation Report for Period Ending: 03/31/2010	3/31/2010		Kinal Performance and Evaluation Report	Report	
Line	Summary by Development Account		Total Esti	Total Estimated Cost		Total Actual Cost 1
			Original	Revised <sup>2</sup>	Obligated	Expended
Signal	Signature of Executive Director		Date	Signature of Public Housing Director	)irector	Date
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	0.00	0.00		47053.00	300 ft	1470	Non Dwelling Structures-retaining wa	HA Wide
	58853.00	58853.00	58853.00	11800.00		1406	Operations	HA Wide
	Funds Expended <sup>2</sup>	Funds Obligated <sup>2</sup>	Revised 1	Original		,		
				es es				Activities
		N				Account No.	Categories	Number Name/PHA-Wide
Status of Work	tual Cost	Total Actual Cost	Total Estimated Cost	Total Estin	Quantity	Development	General Description of Major Work	Development
		2009		01-09 CFFP (Y	1036P2095( No:	Capital Fund Program Grant No: MO36P209501-09 CFFP (Yes/ No): Replacement Housing Factor Grant No:	-	Cabool Housing Authority
	Grant:	Federal FFY of Grant:				Number	Grant Type and Number	PHA Name:
	A = 1						ages	Part II: Supporting Pages

<sup>&</sup>lt;sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program	chedule for Capital Fund Fi	nancing Program	0.		
PHA Name: Cabool Housing Authority		120			Federal FFY of Grant: 2009
Development Number Name/PHA-Wide	All Fund Obligated (Quarter Ending Date)	ligated ng Date)	All Funds Expended (Quarter Ending Date)	Expended ding Date)	Reasons for Revised Target Dates
2 11 1	Original Obligation	Actual Obligation	Original Expenditure	Actual Expenditure	
V.	End Date	End Date	End Date	End Date	
MO209	09/2011		09/2013		
	3				
Q.				77	
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Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

			1	25
				1 5
	200			2
				22
			21 Amount of line 20 Related to LBP Activities	21
		58,301.00	20 Amount of Annual Grant: (sum of lines 2 – 19)	20
			9 1502 Contingency (may not exceed 8% of line 20)	19
¥			14	
200	0	T .	а .	<u></u>
			18a 1501 Collateralization or Debt Service paid by the PHA	18
To.			7 1499 Development Activities <sup>4</sup>	17
			6 1495.1 Relocation Costs	16
			5 1492 Moving to Work Demonstration	15
				14
			3 1475 Non-dwelling Equipment	13
				12
			1 1465.1 Dwelling Equipment—Nonexpendable	11
			0 1460 Dwelling Structures	10
		45,501.00	1450 Site Improvement	9
**************************************			1440 Site Acquisition	8
			1430 Fees and Costs	7
5 2			1415 Liquidated Damages	6
				5
			1410 Administration (may not exceed 10% of line 21)	4
			1408 Management Improvements	S
al de la companya de		11,800.00	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	2
			Total non-CFP Funds	-
Obligated Expended	Revised <sup>2</sup>	Original		
Total Actual Cost	Total Estimated Cost		Line Summary by Development Account	L
ort	☐ Revised Annual Statement (revision no: ☐ Final Performance and Evaluation Report	mergencies	Type of Grant ▼Original Annual Statement □Performance and Evaluation Report for Period Ending:	
FFY of Grant Approval:		CFFP:	ty	Ca
	036P20950110 Replacement Housing Factor Grant No.	Grant Type and Number Capital Fund Program Grant No: MO36P20950110		PI
			Part I: Summary	Pa

<sup>&</sup>lt;sup>1</sup> To be completed for the Performance and Evaluation Report.
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.

<sup>&</sup>lt;sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part I: Summary		9	100
PHA Name:	Grant Type and Number  Canial Fund Program Grant No: MO36P20950110 Replacement Housing Factor Grant No:	0110 Replacement Housing Factor Grant	FFY of Grant: 2010
Cabool Housing Authority	Date of CFFP:		FFY of Grant Approval:
Type of Grant  ⊠Original Annual Statement	Reserve for Disasters/Emergencies	Revised Annual Statement (revision no:	
☐Performance and Evaluation Report for Period Ending:		Final Performance and Evaluation Report	ort
Line Summary by Development Account	Total Esti	Total Estimated Cost	Total Actual Cost
	Original	Revised <sup>2</sup>	Obligated Expended
Signature of Executive Director	Date	Signature of Public Housing Director	or Date
Cark Chriso	12/13/2010		

Part II: Supporting Pages	iges						۰	
DUA Name:		Number				Federal FFY of Grant:	Grant:	
Cabool Housing Authority		Capital Fund Program Grant No: Mo36P20950110 CFFP (Yes/ No):	lo36P20950	110 CFFP (Y	es/ No):	2010		
Development	eral Description of	Major Work Development C	Ouantity	Total Estimated Cost	nated Cost	Total Ac	Total Actual Cost	Status of Work
Number	Categories	Account No.	i			0.00	is No	
Name/PHA-Wide	000					5 5 8		
Activities								
				Original	Revised '	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
HA Wide	Operations	1406		11,800.00		34 To		
HA Wide	Site Improvement-Retainer Wall/	1450	300 ft	46,501.00				
	Fencing/Sidewalk trip hazards							
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<sup>&</sup>lt;sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
<sup>2</sup> To be completed for the Performance and Evaluation Report.

Part III: Implementation Schedule for Capital Fund Financing Program	hedule for Capital Fund F	nancing Program			
PHA Name: Cabool Housing Authority					Federal FFY of Grant: 2010
Development Number Name/PHA-Wide	All Fund Obligated (Quarter Ending Date)	oligated ng Date)	All Funds Expended (Quarter Ending Date)	Expended ding Date)	Reasons for Revised Target Dates
Activities					
	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
HA Wide	07/01/2012		9		
HA Wide	07/01/2012				
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				20	
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Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part I:	Part I: Summary						
PHA Name:	ıme:	Grant Type and Number Capital Fund Program Grant No. MO36P2050111	rr rant No: MO36P2050111	Replacement Housing Factor Grant No.	or Grant No:	FFY of Grant: 2011	
Caboo	Cabool Housing Authority	Date of CFFP:				FFY of Grant Approval:	val:
Type of Grant	nual Statement	Reserve for Disasters/Emergencies		Revised Annual Statement (revision no:	ion no: ) on Report		
lin	Summary by Development Account		Total Estimated Cost	nted Cost		Total Actual Cost	
			Original	Revised 2	Obligated	Expe	Expended
_	Total non-CFP Funds			v			
2	1406 Operations (may not exceed 20% of line 21) 3	11,800.00					
3	1408 Management Improvements						
4	1410 Administration (may not exceed 10% of line 21)						
5	1411 Audit						
9	1415 Liquidated Damages						
7	1430 Fees and Costs						
8	1440 Site Acquisition						
6	1450 Site Improvement						
01	1460 Dwelling Structures			8			*
=	1465.1 Dwelling Equipment—Nonexpendable						
12	1470 Non-dwelling Structures	46,501.00					
13	1475 Non-dwelling Equipment						
14	1485 Demolition				1)		
15	1492 Moving to Work Demonstration						
91	1495.1 Relocation Costs						
17	1499 Development Activities 4						
18a	1501 Collateralization or Debt Service paid by the PHA	A					
18ba	9000 Collateralization or Debt Service paid Via System of	m of Direct	2			2	
01	1302 Continuous (may not exceed 8% of line 20)						
30	Amount of Annual Grant (sum of lines 7 – 19)	58,301.00					
21	Amount of line 20 Related to LBP Activities						
22	Amount of line 20 Related to Section 504 Activities		14		0		
23	Amount of line 20 Related to Security - Soft Costs						
24	Amount of line 20 Related to Security - Hard Costs						
25	Amount of line 20 Related to Energy Conservation Measures	sasures					

<sup>&</sup>lt;sup>1</sup> To be completed for the Performance and Evaluation Report.
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part I: Summary				
PHA Name: Cabool Housing Authority	Grant Type and Number Capital Fund Program Grant No. MO36P20950111 Replacement Housing Factor Grant No. Date of CFFP.	0111 Replacement Housing Factor G	×.	FFY of Grant: 2011 FFY of Grant Approval:
	Recerve for Disasters/Emergencies	Revised Annual Statement (revision no:	по: )	9
De-formance and Evaluation Report for Period Ending:	0	Final Performance and Evaluation Report	Report	a a
Time   Summer by Development Account		Total Estimated Cost	Tota	Total Actual Cost 1
	Original	Revised 2	Obligated	Expended
Signature of Executive Director	Date	Signature of Public Housing Director	rector	Date
Cale Solumen	12-27-11		State Control	

Annual Statement/Performance and Evaluation Report
Capital Fund Program, Capital Fund Program Replacement Housing Factor and
Capital Fund Financing Program

Part II: Supporting Pages	Pages		20 U						
PHA Name: Cabool Housing Authority	uthority	Grant Type and Number Capital Fund Program Gra Replacement Housing Fac	Grant Type and Number Capital Fund Program Grant No: MO36P20950111 CFFP (Yes/No): Replacement Housing Factor Grant No:	O36P2095(	0111 CFFP (Y	es/ No):	Federal FFY of Grant: 2011	Grant:	
Development Number Name/PHA-Wide Activities	General Description of Major Work Categories	of Major Work ies	Development Account No.	Quantity	Total Estimated Cost	nated Cost	Total Ac	Total Actual Cost	Status of Work
		6.	20		Original	Revised 1	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	52
HA Wide	Operations	Suc	1406	183	11,800.00				
MO209-01	Addition to community room/shop	nity room/shop	1470	0	46,501.00				
		× 0			-	8			
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<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
<sup>2</sup> To be completed for the Performance and Evaluation Report.

form HUD-50075.1 (4/2008)

Annual Statement/Performance and Evaluation Report Capital Fund Program, Capital Fund Program Replacement Housing Factor and Capital Fund Financing Program

				0	Federal FFY of Grant:
PHA Name:	>				2011
Development Number Name/PHA-Wide	All Fund Obligated (Quarter Ending Date	bligated ing Date)	All Funds Expended (Quarter Ending Date)	Expended ding Date)	Reasons for Revised Target Dates
Activities	Original Obligation End Date	Actual Obligation End Date	Original Expenditure End Date	Actual Expenditure End Date	
MO209-01	06/2013				
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<sup>&</sup>lt;sup>1</sup> Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing Act of 1937, as amended.

Part	t I: Summary					
PHA	Name/Number		Locality (City/County & State)		Original 5-Year Pla	n Revision No:
A.	Development Number and Name	Work Statement for Year 1 FFY	Work Statement for Year 2 FFY	Work Statement for Year 3 FFY	Work Statement for Year 4 FFY	Work Statement for Year 5 FFY
В.	Physical Improvements Subtotal	Annual Statement				
C.	Management Improvements					
D.	PHA-Wide Non-dwelling Structures and Equipment					
E.	Administration					
F.	Other					
G.	Operations					
H.	Demolition					
I.	Development					
J.	Capital Fund Financing – Debt Service					
K.	Total CFP Funds		_			
L.	Total Non-CFP Funds					
M.	Grand Total					

Part	: I: Summary (Continua	ntion)						
PHA	Name/Number		Locality (City/county & State)		Oı	riginal 5-Year Pl	an Revision No:	1
	Development Number and Name	Work Statement for Year 1 FFY	Work Statement for Year 2 FFY	Work Statement for Year 3 FFY		ent for Year 4	Work Statement for Y FFY	
		Annual Statement						

Part II: Supp	orting Pages – Physical Needs Wo	rk Statement	t(s)			
Work	Work Statement for Yea	r		Work Statement for Y	ear:	
Statement for	FFY			FFY		
Year 1 FFY	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See						
Annual						
Statement						
	Subtotal of Estimate	ed Cost	\$	Subtotal of Estin	nated Cost	\$

Part II: Sup	porting Pages – Physical Needs Work St	tatement(s	)			
Work Statement for	Work Statement for Year			Work Statement for Year:		-
Year 1 FFY	Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost	Work Statement for Year: FFY  Development Number/Name General Description of Major Work Categories	Quantity	Estimated Cost
See Annual						
Statement						
	Cultistal of Estimated Co	~4	¢.	Cultated of Estimate	d Coot	\$
	Subtotal of Estimated Co	ost	\$	Subtotal of Estimate	u Cost	Ψ

Part III: Supp	orting Pages – Management Needs Work Sta	tement(s)		
Work	Work Statement for Year		Work Statement for Year:	
Statement for	FFY		FFY	
Year 1 FFY	Development Number/Name	Estimated Cost	Development Number/Name	Estimated Cost
	General Description of Major Work Categories		General Description of Major Work Categories	
See				
Annual				
Statement				
	Subtotal of Estimated Cost	\$	Subtotal of Estimated Cost	\$

Part III: Supp	orting Pages – Management Needs Work St	atement(s)		
Work	Work Statement for Year		Work Statement for Year:	
Statement for	FFY		FFY	<del></del>
Year 1 FFY	Development Number/Name General Description of Major Work Categories	Estimated Cost	Development Number/Name General Description of Major Work Categories	Estimated Cost
See	General Description of Major work Categories		General Description of Major work Categories	
Annual				
Statement				
	Subtotal of Estimated Cost	\$	Subtotal of Estimated Cost	\$
	Subtotal of Estimated Cost	Φ	Subtotal of Estimated Cost	Ψ